



## RYE YMCA Group Leader (Discovery Camp )

### POSITION SUMMARY:

Under the supervision of the Sr. Program Director, the Group Leader is responsible for providing direct leadership to camp participants and guidance to Camp Staff and CIT's in supervision of groups of children during camp operations and off-site trips. This includes management of program curriculum and maintaining a safe and controlled environment throughout all activities. Must adhere to the Y's four core values at all times (caring, honesty, respect and responsibility).

### ESSENTIAL FUNCTIONS:

1. Oversee the direct leadership of Camp Counselors and CIT's.
2. Maintain counselor-to-camper ratios according to health department regulations.
3. Set the tone and provide guidance to an assigned group of camp participants.
4. Coordinate and execute camp curriculum in accordance with the specific needs and interests of the YMCA and participants involved.
5. Development of organized plans and structure for instruction/management of all classes.
6. Project a positive and enthusiastic image on the job at all times, to include wearing YMCA-labeled gear every day.
7. Cultivate strong working relationships with YMCA members, staff, program participants and parents.
8. Effectively cooperate in the administration of all camp policies and programs.
9. Act as chaperone for children on camp trips.
10. Attend all required staff meetings, trainings, and special events.
11. Assist in training other staff/volunteers as needed.
12. Actively participate in daily swim time in the water with the children
13. Know the exact attendance for all children attending camp and trips, and make certain that a true head count is taken throughout the day, and before departing from both the camp site and the trip site.
14. Respond to all medical emergencies as they occur and record them in the camp medical log.
15. Use sound and mature judgment in making decisions which affect the safety of camp participants and staff, and ensure the quality of the trip program

### QUALIFICATIONS:

1. The incumbent must be at least eighteen years of age with up to 3 years of experience.
2. Ability to work the entire summer camp season (July 1 - August 16), regular hours will be 8:30am-4:30pm. Must be available to start day at 8:00am and work until 6:30pm at least one day per week.
3. He/she must possess strong skills in competencies listed above.
4. Ability to relate effectively to diverse groups of people from all social and economic segments of the community.
5. He/she must have the ability to command Camp Counselors and CIT's, and be able to give careful direction to campers at all times.
6. Must have the ability to establish and maintain harmonious relationships with staff, YMCA members, program participants, parents, and the general public is essential.

### PHYSICAL DEMANDS:

- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without correction)
- Ability to respond to safety and emergency situations
- Ability to communicate both orally and in writing
- Ability to lift up to 50 lbs

**Age Requirement:** Applicants must be at least 18 years old by July 1<sup>st</sup>, 2019

**Salary Range:** TBD

**Duration:** Summer Position - June 26 to August 18 (8 weeks, Mon-Fri)

YMCA JOB DESCRIPTION FOR GROUP LEADER (SUMMER SEASONAL)

**Hours:** 35 Hours per week